22 March 2017

Dear Trade Partner,

As you know, Woolworths cares about and is committed to the safety, health and wellbeing of our customers, team members, contractors, business partners and visitors. Our vision is to become one of the safest places to work and shop. Our aspiration is ‘Destination ZERO’, where people go home from work or shopping free from injuries or illness.

Over the past 12 months, Woolworths Supply Chain has had nine trucks rollaways on our sites and one incident on a BIG W trade partner site. Fortunately no one was injured, however the consequences could have been much worse. Each of these incidents was caused by drivers’ lapse, forgetting to engage the park or Maxibrake of their vehicles. Unless controls are introduced to counteract these lapses it’s very likely they’ll occur again.

In order to protect drivers, loaders, contractors, vendors and employees from harm, from 1 January 2018 it will be mandatory for all heavy vehicles entering Woolworths Supply Chain, BIG W or Meat Co. sites to be fitted with Audible Park Brake Alarms or have an automatic applied park brake system.

We ask that you inform your transport providers regarding this requirement, so to allow them ample time to meet this request.

We look forward to your participation with this safety initiative and encourage you to consider adopting it across your own sites as well. For more information or if you feel that you will not be able to meet this request, please contact David Hine, National Transport Safety & Compliance Manager, Woolworths Supply Chain on dhine2@woolworths.com.au or 0404 729 823.

Yours sincerely,

Paul Graham
Chief Supply Chain Officer
Woolworths Group

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Park Brake Alarm Implementation

- As of 1 January 2018 all heavy vehicles entering Woolworths Sites are required to be fitted with Audible Park Brake Alarms or have an automatic applied park brake system.
- Vehicles will be issued with a magnetic sign for easy identification once it has been confirmed the vehicle is fitted with a Park Brake Alarm.
- Vehicles NOT fitted with a park brake alarm will not be allowed to deliver or dispatch goods at Woolworths, BIG W or Meat Co. sites.

Who does it effect and when is it required?

- Mandatory on all heavy vehicles working under new contracts issued after 1 January 2017.
- Mandatory on all heavy vehicles entering Woolworths Supply Chain and BIG W distribution sites after 1 January 2018.
- Mandatory on all heavy vehicles engaged in work for Meat Co. that enter a Meat Co. site after 1 January 2018.
- Carriers that have had rollaway incidents on any Woolworths, BIG W or Meat Co. site before 30 June 2017 will be required to implement the solution within six (6) months of the incident.

What are the minimum requirements for the alarm?

- Clearly audible and distinguishable alarm that can be heard within the cabin of the vehicle with the vehicle’s engine running. Preferably audible from outside of the vehicle as well;
- Activated when the driver’s door is opened and the park brake has not been applied;
- Activated when the vehicle’s ignition is both on and off.

Alternatively vehicles can be supplied or fitted with Automatic Park Brake Devices that automatically apply the vehicle park brake if the driver’s door is opened when the vehicle is either stationary or moving at very low speed, with the ignition on or off.

How will it be enforced?

- Site Security, Transport, Dispatch & Receiving leaders will monitor the vehicles entering the site for the Park Brake Alarm Magnet.
- Drivers of vehicle that do not have a visible magnet will be asked to show that their vehicle is fitted with a park brake alarm.
  - If the alarm is present, loading or unloading can continue as normal.
  - If the alarm is not present:
    - The vehicle may be turned away;
    - The vehicle may be docked but the driver is not to leave the cabin of their vehicle until the Receiving or Despatch manager can confirm that the park brake has been applied.
    - Occurrence is to be recorded in the appropriate system so actions can be recorded and followed up as required.

Magnet Example: